

RUTGERS LAW SCHOOL – FACULTY BY-LAWS

*As adopted by the Legislative Body
January 23, 2017*

ARTICLE I. MEMBERSHIP

A. Pursuant to Rutgers Policy §50.1.8, the Legislative Body of Rutgers Law School (hereinafter RLS) shall consist of: the President of the University, the Chancellors of Rutgers University-Newark and Rutgers University-Camden and the following categories of faculty:

(1) the Tenured and Tenure Track: Distinguished Professors of Law, University Professors affiliated with the Law School, Professors of Law, Associate Professors of Law, and Assistant Professors of Law (hereinafter referred to as the “Tenured and Tenure Track Faculty”);

(2) the following NTT series (hereinafter referred to as the “NTT Faculty”):¹

a. the Clinical series, which includes Distinguished Clinical Professors of Law, Clinical Professors of Law, Clinical Associate Professors of Law, and Clinical Assistant Professors of Law;

b. the Practice Professor series, which includes Distinguished Practice Professors of Law, Practice Professors of Law, Practice Associate Professors of Law, and Practice Assistant Professors of Law, Practice Instructors of Law;

c. The Teaching Professor series, which includes Distinguished Teaching Professors of Law, Teaching Professors of Law, Teaching Associate Professors of Law, Teaching Assistant Professors of Law, and Teaching Instructors of Law;

d. the Librarian of Practice series, which includes Librarian of Practice I, Librarian of Practice II, Librarian of Practice III, and Librarian of Practice IV.

(3) The tenured and tenure-track librarians of rank Librarian I, Librarian II, and Librarian III, and any full-time tenure-track Librarian IV who has served at least one year. Hereinafter references to “Law Librarians” includes both the Librarian of Practice series as well as those in this section.

(4) The faculty in A. (1) – A. (3) are hereinafter referred to as the General Law Faculty. (hereinafter referred to as the GLF)

B. The Faculty Secretaries shall maintain, make available to all members, and bring to every meeting of the GLF, a complete and current list of the membership of the GLF, sorted by the categories specified in section A of this Article.

C. The administrative staff of the School of Law and visiting faculty

¹ These By-Laws set out the categories of the NTT faculty. The promotion and tenure criteria for these faculty series will be drafted by the Budget and Planning Committee for adoption by the General Law Faculty (as defined in I.A.(4)). It is expected that the criteria for the Clinical series will follow the criteria for the Clinical Scholar Series contained in the former Rutgers School of Law – Newark Faculty By-Laws as adopted by the Faculty April 26, 2012 (Amended May 8, 2014) in Article VIII Sub-Article One.

members may attend all non-executive session faculty meetings.

D. (1) For each non-executive session meeting of the GLF co-Presidents of the Student Bar Association may attend and speak at that meeting.

(2) In addition, students who are members of a law school committee may attend and participate without vote at any faculty meeting, whether in executive session or not, at which that committee is reporting.

(3) Any other student who wishes to speak at a faculty meeting must request permission from the Co-Dean(s) or the Co-Dean(s)' designate.

E. In the absence of a statement to the contrary, all references to an election involve the participation of members of GLF who are entitled to vote on that matter. The GLF – Newark (GLFN) shall consist of the above defined membership resident in Newark and the GLF – Camden (GLFC) shall consist of the above defined membership resident in Camden.

ARTICLE II. OFFICERS & REPRESENTATIVES

A. The GLF shall annually in the fall elect:

(1) a Faculty Secretary in Newark and Camden (to be elected at the first meeting); and

(2) a Representative and an Alternate Representative to the House of Representatives of the Association of American Law Schools.

B. Pursuant to Rutgers Policy §50.2.1, the GLF shall elect a University Senator every three years in the spring, for a term to begin July 1, and to fill an unexpired term when a vacancy occurs.

C. The GLFN shall elect two Representatives to the Newark Faculty Council, in the spring, for staggered three-year terms beginning July 1, and to fill an unexpired term when a vacancy occurs. The GLFC shall elect one Representative to the Camden Faculty Council in the spring for staggered three-year terms beginning July 1, to fill an unexpired term when a vacancy occurs, and to provide a substitute when necessary as provided in the Council By-Laws.

D. The Faculty Secretary shall maintain and make available to all members a current list of all the Officers and Representatives elected under this Article, showing their terms of office.

ARTICLE III. NOTICE

Wherever these By-Laws require notice, whether or not specified as “written” or “in writing,” that requirement shall be satisfied by electronic mail to the local Law School e-mail addresses or Rutgers University e-mail addresses of members.

ARTICLE IV. MEETINGS

A. *Regular Meetings.* The GLF shall meet as a whole at least twice during the Fall and Spring semesters. The GLFN and GLFC will convene separately as necessary.

B. *Special Meetings.* On the written request of twenty-five percent of the GLF, the Co-Deans shall call a special meeting. A special meeting of the GLF may also be called on the Co-Deans' initiative, or by the President or either of the Chancellors. A special meeting of the GLFC or GLFN may be called by the Co-Dean at the respective campus or upon the written request of twenty-five percent of the relevant GLF (GLFN or GLFC).

C. Schedule, Agenda, and Notice

(1) At the beginning of each semester, the Co-Deans offices shall give written notice of the schedule of regular faculty meetings for that semester to all members of the GLF, the administrative staff of RLS, visiting faculty members, and the co-Presidents of the Student Bar Association.

(2) Fourteen days before a meeting the Faculty Secretaries shall make a written request for agenda items to the persons described in paragraph (1) of this section.

A written agenda shall be sent to those persons seven days before the meeting.

A written agenda of any special meeting shall be sent to those persons as part of the notice calling that meeting, or as soon after that notice as possible.

D. Quorum.

(1) For purposes of calling a meeting to order, a majority of the combined GLF must be present. For purposes of voting on any matter on which eligibility to vote is restricted to certain categories of members, a majority of the members of the GLF who are eligible to vote on that matter shall constitute a quorum. The quorum requirement for a separate meeting of the GLFN or GLFC will be a majority of those eligible to vote on an issue at the location holding the meeting.

(2) For the purpose of determining the total number with respect to which a majority is computed under this section, the following members of the faculty are not included unless they opt in by attending in person;

(a) A faculty member on leave of absence or sabbatical leave.

(b) A fulltime faculty member whose current budgetary allocation is assigned 50% or more outside the law school.

E. Presiding Officer.

The Co-Deans, when at least one of them is present, shall preside at all meetings of the GLF. The Co-Deans shall, at least annually, designate and communicate to the GLF a list of three members of the GLF, in ranked order, the highest ranked of whom is present to preside in the absence of both Co-Deans. At a meeting of the GLFC or GLFN the resident Co-Dean shall preside.

F. Voting Rights.

All members of the GLF are entitled to vote on all matters not involving initial

appointments, reappointments, tenure, and promotions. Subject to the processes described in Article VI of these By-Laws:

(1) Participation in the reappointment, tenure, and promotion of the Tenure and Tenure Track Faculty shall be limited to tenured members of the Tenure and Tenure Track Faculty, and in the case of promotion, to those members of rank equal to or higher than the rank to which promotion is sought.

(2) Participation in the initial appointment, reappointment, and promotion of NTT Faculty, and on the grant of a long-term presumptively renewable contract to a NTT Faculty member, shall be limited to tenured members of the Tenured and Tenure Track Faculty and members of the NTT Faculty at the rank of Professor or above who have been granted long-term presumptively renewable contracts and in the case of promotion, to those members of rank equal to or higher than the rank to which promotion is sought.

(3) Members of the NTT faculty at the rank of Associate Professor, and whose NTT series has a scholarship requirement, whether or not granted presumptively long-term contracts, may participate in the initial appointment, reappointment, and promotion of NTT Faculty, and in the case of promotion only in those cases in which the promotion is to their rank. Associate Professors in an NTT series that has a scholarship requirement, and who have a presumptively renewable long-term contract may vote on awarding a presumptively renewable contract for NTT faculty.

(4) An NTT Professor without a long-term presumptively renewable contract may participate in the initial appointment, reappointment, and promotion of NTT Faculty, and in the case of promotion only in those cases in which the promotion is to their rank. Such NTT Faculty may not vote on awarding a presumptively renewable contract to NTT Faculty.

(5) Members of the NTT Faculty at the rank of Associate Professor who have been granted long-term presumptively renewable contracts and whose series does not have a scholarship requirement may participate in the initial hiring and reappointment of those NTT faculty in their series, and in the case of promotion to those members of rank equal to or higher than the rank to which promotion is sought.

(6) Members of the NTT Faculty at the rank of Assistant Professor may participate in the appointment of NTT Faculty to the extent that tenure-track but untenured members of the Faculty may participate in the appointment of tenure-track Faculty.

(7) Participation in the initial appointment, reappointment, and promotion of Library Faculty shall be limited to members of the Tenured and Tenure Track Faculty and the Law Librarians, and in the case of promotion, to those members of each category of rank equal to or higher than the rank to which promotion is sought.

G. Voting Procedures.

Voting shall ordinarily be by voice or by show of hands, at the discretion of the presiding officer. Secret ballots shall be conducted upon motion, seconded, and receiving a majority vote. On any matter not affecting appointment, promotion, reappointment, or tenure by a motion moved and seconded at a meeting, those present may agree to authorize a post-meeting vote by ballot to be returned by a specified date

after the meeting; all members otherwise eligible to vote on the matter shall be eligible to participate in such a post-meeting vote, whether present at or absent from the authorizing meeting; the results of such a vote shall be promptly announced to the membership, and shall be appended to the minutes of the meeting that authorized the vote.

H. Minutes.

The Faculty Secretaries shall prepare minutes of each meeting, which shall include: The date and time of the meeting; a list of the members present and of those absent; a separate list of others present; the dates of prior minutes approved; a summary of the Dean's announcements; the mover, wording, and disposition of any main motion; and the time of adjournment. A draft of the minutes shall be sent as soon as possible after the meeting to the persons described in Section C of this Article.

I. At any meeting of the GLF, GLFN or GLFC a motion to go into executive session for a specific stated reason may be approved by majority vote. The motion may specify certain categories of non-members or individuals allowed to attend the executive session. If the executive session is to consider the report of a committee, all members of that committee who participated in the preparation of or deliberation on that report shall be allowed to attend and speak at the executive session. The minutes of an executive session shall record only final actions taken.

ARTICLE V. COMMITTEES

A. Appointment, Eligibility, and Quorum

Except as otherwise provided by these By-Laws, the Co-Deans shall appoint the faculty and administrative members, and the chairs, of all Committees on an annual basis at the beginning of the fall semester, and may change the membership of any committee at any time. (Note: The Budget & Planning Committee and the Appointments Committee are elected, and the Promotion and Tenure Committee is appointed, in the spring semester.)

(1) The Co-Deans shall provide notice of the membership of all Committees to the GLF and such notice shall be appended to the minutes of the first faculty meeting of the fall semester.

(2) All members of the GLF shall be eligible for appointment to all committees, except as otherwise provided by these By-Laws.

(3) Only members of the Tenured and Tenure Track Faculty may serve on the Tenured and Tenure Track Appointments Committee. Only tenured members of the Tenured and Tenure Track Faculty may serve on the Promotion and Tenure Committee.

(4) All Committee members shall serve until their successors are appointed or elected. Members may be appointed or elected to successive terms.

(5) The Co-Deans may appoint students to all committees except the Appointments Committee, the Committee of Review, and the Admissions Committee. The Co-Deans may seek advice from the Student Bar Associations for recommendations of students to appoint.

B. Standing Committees

1. Standing Committees Required by Rutgers Policy §50.1.9

a. Admissions Committee. The Admissions Committee shall include as voting members at least four members of the GLF. The Admissions Committee recommends to the faculty criteria for the admission of students and establishes policy guidelines by which the Admissions Office operates. The faculty members on the committee may review individual applications forwarded to them by the Senior Associate Dean for Admissions.

b. Appointments Committees. The Tenured and Tenure Track Faculty Appointments Committee the NTT Faculty Appointments Committee, and the Law Librarians Appointment Committee shall be selected in accordance with Article VI of these By-Laws.

c. Budget and Planning Committee.

(i) Election of Budget and Planning Committee

During the spring semester, the Co-Deans shall present a proposed Budget and Planning Committee to the GLF in writing. At that time, the Co-Deans also shall give the GLF notice of the date by which any alternative slates shall be submitted and the date of the faculty meeting at which voting shall take place on the committee proposed by the Co-Deans and any alternative slates submitted by the due date. The slates may contain overlapping members and also may identify the chairperson. The call to the meeting shall list each of the slates.

The Budget and Planning Committee shall consist of at least seven and no more than nine members of the GLF, of whom a majority shall be tenured or have long-term presumptively renewable contracts. No more than two students may be appointed to this committee, who may participate with vote on all matters except those dealing with individual faculty status or compensation. Representatives of the Development Staff and the Senior Associate Dean for Finance and Administration shall serve as non-voting advisory members of this committee.

If no alternative slate is submitted by the due date, the committee proposed by the Dean shall serve as the Budget and Planning Committee. If any alternative slate is proposed, the final committee will be determined by a vote of the GLF.

(ii) Duties of Budget and Planning Committee

The Budget and Planning Committee shall review budget information concerning the Law School and advise the Co-Deans and the faculty on resource allocations and priorities. Major changes to the academic program, including the creation of new clinics, which are referred to the Committee by the Academic Planning Committee, shall be

reviewed for budgetary impact by the Committee before being referred to the GLF.

d. Committee of Review. Pursuant to Rutgers Policy §50.1.9 B (3), the Committee of Review shall consist of eight tenured members of the GLF, four of whom shall be appointed by the Co-Deans and four shall be elected. Prior to the meeting at which the election shall take place, the co-Dean shall announce the *four* appointed members and request nominations for the *four* elected members. The committee shall not have any student members. This committee shall have advisory powers only. It may report to the Co-Deans, or the Chancellors, or the President, or the Board of Governors, and may, in its discretion, make reports also for the information of the GLF. The duties of the committee shall be to counsel and advise any member of the GLF who seeks such advice with respect to any problem affecting his or her status as a member of the University. The committee may also on its own initiative make suggestions as to personnel matters to the administrative officers.

e. Academic Policy Committee. The Academic Policy Committee shall include at least ten members of the GLF, including at least two members of the NTT Faculty. The Co-Deans may appoint non-faculty administrators to this Committee, but the faculty members shall constitute a majority of the voting members. A quorum for a meeting of this committee shall include both half of its faculty members and half of its total membership.

The Academic Policy Committee examines and recommends to the full body all requests for additions to or major changes in specific courses or the academic program, including the creation of new clinics.

The Committee shall recommend to the GLF proposals for new courses of four or more credits. It may, on its own authority, approve new courses of three credits, or may refer the proposal to the full body for further action. The Vice Deans responsible for academic affairs may approve new courses of two credits or fewer, or may refer the proposal to the Committee for further action.

The committee is also responsible for advice and recommendations on: grading and examination policy; the development of the academic calendar; policies to improve academic guidance and support for students, particularly poorly performing students; and any other academic or curricular issues referred to the Committee by the Co-Deans or faculty. Any proposed major change in academic program or the creation of a new clinic either of which will have a significant budgetary impact must go to the Budget and Planning Committee before going to the GLF.

f. Promotion and Tenure Committees.

(1) Subject to Paragraph *f.(2)* with respect to faculty hired after the date of adoption of these By-Laws, the Promotion and Tenure Committees for the Tenured and Tenure Track Faculty, the NTT Faculty, and Law Librarians shall be

appointed in the Spring semester. The Tenured and Tenure Track Faculty committee shall consist of at least three tenured members of the Tenured and Tenure Track Faculty at Newark and three members of the Tenured and Tenure Track Faculty at Camden, at or above the rank of the candidates to be considered for promotion during the coming academic year. The NTT committee shall consist of at least three tenured members of the Tenured and Tenure Track Faculty or NTT Faculty at Newark and three of the same group at Camden, at or above the rank of the candidates to be considered for promotion during the coming academic year. The Law Librarian Committee shall consist of not fewer than six members, one of whom shall be a tenured member of the Tenured and Tenure Track faculty of rank equal to or higher than the rank than the candidate/s and the remainder shall be tenured Law Librarians of rank equal to or higher than the rank than the candidate/s. The Senior Associate Dean for Information Services shall also be a member. However, if there are not sufficient Law Librarians at the required rank, the Co-Deans shall appoint a sufficient number of tenured Tenured and Tenure Track Faculty or tenured members of the University Library Faculty to bring the total reviewing body to at least six members.

These committees will operate under the policies and procedures as set forth in Rutgers Policies §§ 60.5.2 through 60.5.19 and the current Academic Reappointment/Promotion Instructions issued by the Senior Vice President for Academic Affairs. In the event University policies are silent on the criteria for promotion or tenure, the Law School may enact its own policies, which are included in the Appendices to these By-Laws. Nothing in these By-Laws is intended to alter any practices at the Law School in Newark or Camden with respect to promotion or tenure of members of the GLF that were in place at the time of the adoption of these By-Laws, except that following the final action of the resident faculty, the Chair of the resident Committee will forward the Form 4 (or the equivalent report) and all supporting materials to the Chair of the non-resident Committee. The non-resident Committee will prepare a written report for the resident Co-Dean.

(2) With respect to GLF hired after the date of the adoption of these By-Laws, new procedures may be adopted and those faculty hired will be advised of that possibility.

2. Other Standing Committees

a. ***Faculty Development Committee.*** The Faculty Development Committee shall encourage the production and development of faculty scholarship through colloquia, symposia and other gatherings, encourage the discussion of pedagogy, and coordinate the mentoring program for junior faculty. There shall be a separate committee for Newark and Camden but the events of each committee will be noticed to the other, which will inform its faculty of events and opportunities.

b. ***Health and Safety Committee.*** The faculty members of the Health and Safety Committee shall be jointly appointed by the Co-Deans and the

AAUP-AFT, pursuant to the AAUP Contract 2007-11, Art. XX (C).

c. ***Library and Technology Committee.*** The Library and Technology Committee shall advise and recommend measures to enhance the Law School's capabilities in the law library and information technology. There shall be one committee for both locations.

d. ***Loan Repayment Assistance Program (LRAP) Committee.*** The Loan Repayment Assistance Program Committee shall be responsible for overseeing the effective administration and insuring the financial integrity of the LRAP program, and shall make the annual LRAP award decisions. There shall be one committee for both locations.

e. ***Minority Student Program (MSP) Committee.*** The Minority Student Program Committee shall provide advice and support to promote the Minority Student Program. There shall be one committee for both locations.

f. ***Career Development Committee.*** The Career Development Committee shall promote employment opportunities for all students including public interest, clerkship, governmental, and private employment. There shall be one committee for both locations.

g. ***Student Life Committee.*** The Student Life Committee shall advise the Dean and faculty on non-academic aspects of student life at the Law School. There shall be a separate committee for Newark and Camden.

h. ***Scholastic Standing Committee.*** The Scholastic Standing Committee determines the status of those students subject to the Committee's jurisdiction as provided in "Appendix A - Scholastic Regulations" of the RLS Academic Rules and Regulations.

i. ***Peer Evaluation Committee.*** When the University Faculty Compensation Program requires the election of a Peer Evaluation Committee the GLFN and the GLFC will each elect a separate Committee for the purpose of making recommendations on merit pay increases under the collective bargaining agreement. The composition of the committee will be in accordance with the collective bargaining agreement. The GLFN and/or the GLFC may elect a separate Library Peer Evaluation Committee for the purpose of making recommendations on merit pay increases under the collective bargaining agreement.

When there is no separate Library Peer Evaluation Committee, the elected members of the PEC shall obtain the advice of the Director of the Law Library.

C. Special Committees. The Co-Deans may form special committees of limited duration, and may appoint non-members as well as members of the GLF as voting members of such committees. The Co-Dean shall give notice to the GLF of both the membership and the charge of any special committee. The GLF may by resolution form

special committees of limited duration.

ARTICLE VI. APPOINTMENTS PROCEDURES

The procedures set forth in this Article are used for Tenured and Tenure Track Faculty hires, NTT hires, and for “look-see” visitors (meaning visitors who are being considered for a permanent appointment to the faculty). Decisions about instructional visitors (visitors who are not being considered for a permanent appointment to the faculty) are made by the Co-Deans; authority to appoint adjunct faculty is vested in the Co-Deans who may delegate that authority to the Vice-Deans.

A. Committee Procedures

1. *Composition.* The Tenured and Tenure Track Faculty Appointments Committee shall consist of six or more members of the Tenured and Tenure Track Faculty, at least three of whom shall be from the Tenured and Tenure Track in Camden and three of whom shall be from the Tenured and Tenure Track Faculty in Newark. The Co-Deans are members of the Committee, but the Co-Deans may appoint one or both of the Vice-Deans to serve as their representatives on the Appointments Committee.

2. Faculty members.

(A) *Voting powers.* Each of the faculty members on the Appointments Committee (including the Co-Deans) shall have the power to vote on each matter that the Appointments Committee considers.

(B) *Selection of Faculty Members for Service on Committee.*

(i) Faculty members shall be selected according to the following procedures: during the Spring Semester, the Co-Deans shall present to the faculty, in writing, their nomination of six or more faculty members to serve on the Appointments Committee. The Co-Deans shall also designate one or two faculty members as the chairperson or chairpersons of the committee. (The Co-Deans shall make such nominations sufficiently early in the Semester so that the Appointments Committee may satisfy its obligations under section 5 of these rules.)

(ii) Any faculty member may nominate an alternative slate of faculty members for appointment to the Appointments Committee. When the Co-Deans present their slate of nominees, they shall give written notice of the date by which any alternative slates of faculty nominees must be submitted. The Co-Deans shall allow at least seven days for submission of alternative slates. The slates may contain overlapping members and also may identify the proposed chairperson or chairpersons.

(iii) At the close of the period for nominating alternative slates, if no alternative slate has been nominated, the faculty shall vote on whether to approve the Co-Deans' slate. If an alternative slate has been presented, the Tenured and Tenure Track Faculty shall vote on the slates and the slate having the greatest support will prevail.

(iv) Any votes required above may be conducted without holding a faculty meeting.

3. Subcommittees

The Appointments Committee may divide into two subcommittees: one for faculty appointments to be resident in Newark and one for faculty resident in Camden. On each subcommittee there shall be at least one member of the Tenured and Tenure Track Faculty from the nonresident faculty. Any reference to "Committee" in the rest of this Article shall mean either the Committee as a whole or the subcommittees. The Committee shall act by a majority vote of the committee's voting members. However, a majority of the tenured faculty members of the committee may decide to interview a candidate during the initial screening process or bring a candidate to the full faculty.

4. Spring Semester Responsibilities.

The Tenured and Tenure Track Faculty Appointments Committee shall begin its term during the Spring Semester. During the Spring Semester, the Committee shall consider the appointments priorities for the upcoming academic year, and attempt to come to a tentative decision about those appointments priorities. The Committee shall then present its tentative decision about appointments priorities to the faculty and provide an opportunity for faculty and student representatives to comment upon and discuss those priorities. If the Committee fails to arrive at a tentative decision about appointments priorities, the Committee shall provide an opportunity for faculty to discuss appointments priorities with the Committee. Such a Committee presentation of priorities or faculty discussion of priorities may take place in one or more faculty meetings or may take place in one or more informal meetings called by the Committee for such purpose.

5. Information Regarding Candidates.

(A) The Committee shall report to the faculty all relevant information concerning candidates whom the faculty will consider for appointment to the faculty, including:

- (1) the candidate's academic record (including class standing as can best be determined),
- (2) the evaluation of each candidate by outside references,
- (3) the assessment and critiques of the candidate's written work by members of the Law School faculty,
- (4) the formal teaching evaluations submitted by students in classes the

candidate has taught (for a reasonable period of time), if any, or a composite summary of such evaluations,
(5) the written evaluation, if any, of the candidates prepared by Rutgers law students on the basis of interviewing the candidate on campus (which evaluation shall identify the student members of the Appointments Committee who were present at the interview as well as the total number of students attending the interview).

(B) Notwithstanding section 5(A), the Committee may in its discretion forgo seeking the academic record of all lateral candidates who are presently full time faculty at another law school.

B. Tenured or Tenure Track Faculty Appointments

An affirmative vote of at least sixty percent of the Tenured and Tenure Track Faculty of the resident campus who are in residence and present shall be necessary for a candidate to be deemed acceptable for appointment. For purposes of this vote, resident faculty who are not in residence or non-resident faculty may participate if they are present at the meeting.

The pool of acceptable candidates shall be ranked by the Tenured and Tenure Track Faculty of the resident campus and, subject to post-ranking adjustments and limitations, offers shall be made to candidates in the order in which they are ranked. If the Tenured and Tenure Track Faculty by seconded motion, approved by the majority of the members present, wishes to do so, it may separate candidates into groups by subject matter and may rank them within the category.

C. Tenured Faculty Decisions on Appointments

After the full Tenured and Tenure Track GLF of the resident campus has met and determined the acceptability, ranking and post-ranking adjustment of candidates for the faculty, the tenured members of the Tenured and Tenure Track Faculty of the resident campus shall take a separate vote to determine whether they ratify the actions of the full Tenured and Tenure Track Faculty of the resident campus. The decision whether to ratify the actions of the full faculty made by the tenured faculty under this Bylaw shall be by majority vote of the tenured resident faculty present at the meeting.

The Co-Dean of the resident campus will immediately communicate the vote of the tenured Tenured and Tenure Track Faculty of the resident campus to the Co-Dean of the non-resident campus, who shall notify the non-resident Tenured and Tenure Track Faculty of the decisions of the resident tenured Tenured and Tenure Track Faculty. The non-resident Tenured and Tenure Track Faculty will have two business days to notify one of the Co-Deans that they want to discuss the appointment/s. If four or more members of the non-resident Tenured and Tenure Track Faculty communicate to the non-resident Co-Dean that they wish to discuss the appointment/s, the non-resident Co-Dean shall convene the non-resident Tenured and Tenure Track Faculty. If a majority of the non-resident Tenured and Tenure Track Faculty vote to request a meeting of the School's Tenured and Tenure Track Faculty, the Co-Deans shall convene a meeting of the entire Tenured and Tenure Track Faculty. Any appointment would have to receive 60% of the entire Tenured and Tenure Track Faculty, which would then be ratified by

the tenured members of the entire Tenured and Tenure Track Faculty.

D. Visiting Appointments

- (1) If a faculty appointment is made as a "look see" visit the candidate shall go through a process substantially similar to the appointments process for a permanent faculty member (although not necessarily during the normal time period for an appointment process), and shall be appointed only after a vote to hire of 60% of the faculty eligible to vote at the resident campus and be subject to the same procedures as detailed in paragraph D above. The faculty may, but is not required to, vote on the permanent appointment while the "look see" visitor is at the school.
- (2) If the Co-Deans make a visiting appointment otherwise than as a "look see" visit, the faculty may consider that visiting faculty member for a permanent appointment, or as a "look see" visitor, not earlier than the semester following the completion of the visit and the permanent appointment, or "look see" visit may commence in the semester following consideration if the faculty so desires.

E. Appointments Procedures for NTT Faculty

The NTT Appointments Committee shall employ the same procedures as the Tenured and Tenure Track Faculty Appointments Committee with the exceptions that: (1) the composition of that committee may include members of the Tenured and Tenure Track and the NTT Faculty whose series have scholarship requirements, and (2) the final ratification vote will also include NTT Faculty with long-term presumptively renewable contracts whose series have scholarship requirements.

F. Appointments Procedures for Library Faculty:

Given the specialized nature of library work, an *ad hoc* appointments committee shall be formed at such times as Law Librarians are to be recruited. The Law Librarian Appointments Committee shall consist of at least four Law Librarians, the Senior Associate Dean for Information Services, two members of the Tenured and Tenure Track Faculty, and the Co-Dean of the Law School for the location where the Law Librarians will have residence. The Co-Deans may appoint either of the Vice - Deans to serve as their representative on the Committee.

The Law Librarians Appointments Committee shall employ the same procedures as the Tenured and Tenure Track Faculty Appointments Committee (VI. B.) with the exception that the final ratification vote will also include tenured Law Librarians.

ARTICLE VII. PARLIAMENTARY AUTHORITY.

The current edition of Robert's Rules of Order Newly Revised shall govern the GLF on any matter to which they are applicable and which is not governed by law, by Rutgers Policies, or by these By-Laws.

ARTICLE VIII. AMENDMENTS AND ADDITIONS.

These By-Laws may be amended or supplemented by two-thirds vote of the GLF, upon two weeks written notice of the nature of the proposed amendment or addition.