

THE STATE UNIVERSITY OF NEW JERSEY
RUTGERS

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To: Provosts, Deans and Directors
From: Executive Vice President for Academic Affairs, Philip Furmanski
Re: Revisions to New Program Approval Process



As you are aware, establishing learning goals and implementing mechanisms for assessing how well they are being achieved are increasingly being required for the approval of new educational programs, securing funding, and receiving accreditation. As a result, we are more frequently being asked to provide detailed information on these matters as we seek to develop our academic programs.

To help address these requirements, the University's New Program Approval Process has been revised to include information concerning student learning outcomes and assessment. The following additions appear in the "Outline of Program Announcement" section of the Process, under the outline point for *Educational Program*:

- Statement of student learning outcomes: the knowledge, skills, and competencies that students are expected to exhibit upon successful completion of this academic program.
- Statement of the measures, tools, and strategies that will be used to assess students' achievement of the program's learning outcomes.

And under the outline point for *Appendices (a.) Budget*:

- Assessment activities, includes projected costs of measures and tools to be used in the evaluation of the achievement of the program's learning outcomes.

These apply to all degree levels – bachelor's, master's, and doctoral. The additional requirements are expected to strengthen the university's new programs and will help fulfill Middle States accreditation standards as well as those of other accrediting and approval bodies. The complete New Program Approval Process as revised may be accessed at <http://oirap.rutgers.edu/NewProgramApproval.pdf>.

c: Robert Heffernan
James Burkley
Gary Gliotti