

## Computing Policies and Guidelines

This page is a repository for key IT related policies and guidelines for use of IT throughout Rutgers University.

### IT Related Policies

**Acceptable Use Policy:** The [Acceptable Use Policy](#) outlines the standards for acceptable use of University computing and information technology resources.

**Email Address and NetID Policy:** A [policy](#) requiring all students, faculty and staff at Rutgers to create a NetID, to register a current email address, and to read email regularly or otherwise have access to official announcements that are distributed via email.

**Guest Accounts:** For policies involving guest accounts and information about creating them, please see [Guest Accounts](#)

**Surplus Property Policy:** The [Surplus Property Policy](#) provides guidelines for the transfer, storage, and disposal, or sale of surplus University assets in order to ensure compliance with grant/contract sponsors and/or University requirements.

**Wireless LAN Policy:** Outlines [requirements for security and access control, and the approach for dealing with interference](#), for all wireless LANs at Rutgers. All wireless LAN implementations in Rutgers-controlled space, including those installed by students in the residence halls, must comply with these requirements.

### Guidelines for Use of IT

**Acceptable Use Policy Guidelines:** [Guidelines for Interpretation and Administration of the Acceptable Use Policy for Computing and Information Technology Resources](#) outline the responsibilities each member of the community accepts when using computing and information technology resources.

**Campus Computing Lab Usage Guidelines:** Lab Patrons must comply with all rules, policies and procedures for each of the following facilities: [Camden](#), [Newark](#), [New Brunswick/Piscataway](#). These rules and regulations are enforceable by on-duty OIT employees.

**Data Access Guidelines:** The [Agreement for Accessing University Information](#) sets out standards for care in handling university information. It applies to all administrative data within OIT, and is recommended as a model for other units.

**Data Retention Guidelines:** Rutgers provides [access to government records](#) in compliance with applicable federal and state laws.

**Guidelines for Use of Email for Official Purposes:** There are specific [guidelines for using email to communicate](#) with large numbers of people (over 50) for official University purposes.

**Network Guidelines:** See [Telecommunications Policies](#) for policies related to the network. This currently includes the Network Bandwidth Utilization Policy, Email Operation from Private Address Space, Network Fitness for Purpose, and the Network Data Collection Standard and Privacy Policy.

**Residential Networking (ResNet) Guidelines:** Residential Networking provides dormitory students with high speed Ethernet connections so students can easily access university resources while keeping the room phone line open.

[ResNet Guidelines](#) provides information about getting connected, network rules, getting help, and technical information.

**Security Requirements:** In a [memo of Sept 23, 2003](#), the Executive Vice Presidents introduced a requirement for all units at Rutgers to implement basic security plans. Immediate requirements for Windows systems are outlined, as well as more general requirements to do a departmental security assessment. The Chief Technical Officer wrote a [companion document](#), giving more background for implementing these requirements. In addition to these documents, please see the Standards for Management of Computer Systems at Rutgers, below.

**Standards for Management of Computer Systems at Rutgers:** Outlines [requirements for all computer systems](#) connected to the Rutgers network. These requirements are necessary to make sure that we can locate and deal with problems that affect the rest of the network.

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