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Transfer of Credit

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The university accepts for credit graduate courses completed at other institutions, but students may apply for transfer credit only after they have completed at least 12 credits with a grade of B or better at the Graduate School-Newark. The school will consider applications for transfer of courses if the following stipulations apply:

1. The student must have earned a B or better in the course being transferred, and neither Pass nor Satisfactory is acceptable.
2. The course may not include work for a thesis, independent study, or research.
3. Normally, any course being transferred must form a part of the student's program in his or her field of concentration.
4. As a rule, the course must have been taken during the immediate six-year period before the student's qualifying examination.

Students may transfer as many as 30 graded credits from other graduate degree-granting institutions. The number of courses transferable is limited, however, in the following ways and is subject to the recommendation of the program faculty:

Master's: A maximum of 40 percent of the minimum required number of credits for the degree may be transferred. Subject to the recommendation of the program concerned and the approval of the dean, a student with a prior graduate degree may use as many as 12 of these credits to fulfill requirements for a subsequent master's degree.

Ph.D.: A maximum of 40 percent of the required courses is eligible for transfer, but in no case can the number of credits exceed 30.

The faculty of a graduate program also may recommend transfer of credit earned in a graduate professional school toward a student's Ph.D. in the Graduate School-Newark. The maximum number of such credits acceptable is 50 percent of the total number of required course credits, up to a maximum of 24 credits. No credits may be transferred for research.

In applying for transfer of credit, a student must obtain an official transcript of the grades to be transferred and complete a transfer of credit form. The transfer of credit form and the official transcript should be submitted to the student's program director for approval. The graduate director then submits both documents to the dean for review and final authorization. When the transfer is approved, the registrar's office records the transfer of credits on the student's transcript.

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For additional information, contact RU-info at 732/932-info (4636) or colonelhenry.rutgers.edu.
Comments and corrections to: [Campus Information Services](#).

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