



CATALOGS

[Catalogs Home](#)

[Graduate School-Camden 2007-2009](#) ▶ [Academic Policies and Procedures](#) ▶ [Registration and Course Information](#) ▶ [Transfer Credit](#)

Transfer Credit

[About the University](#)

[Graduate Study at the University](#)

[Financial Aid](#)

[Student Life](#)

[Student Programs and Services](#)

[Academic Policies and Procedures](#)

[Student Responsibility to Keep Informed](#)

[Registration and Course Information](#)

[Continuous Registration](#)

[Summer Session Registration](#)

[Successive Registration](#)

[Late Registration](#)

[Change of Registration](#)

[Withdrawal](#)

[Reenrollment](#)

[Intrauniversity Registration](#)

[Courses Taken "Not-for-Credit"](#)

[Pass/No-Credit Courses](#)

[Auditing Courses without Registration](#)

[Undergraduate Enrollment in Graduate Courses](#)

[Dual-Degree Programs](#)

[Transfer Credit](#)

[Transient Credit](#)

Graduate courses completed at other institutions may be accepted for credit at the university. Students are allowed to transfer in a maximum of one-third of the credits required for their degree. This number is the maximum allowed for transfer into the Graduate School-Camden. Individual programs may impose a lower limit if it is deemed appropriate, and the acceptance of any and all courses for graduate credit is at the discretion of the program director. Application for such credit may be made by the student only after completing at least 12 credits with grades of B or better at the Graduate School-Camden. A course may be considered for transfer if the following requirements are met:

1. The course must have been graded--neither Pass nor Satisfactory grades can be accepted.
2. The student must have earned a grade of B or better in the course.
3. The course cannot include work for a thesis, independent study, or research.
4. The course must form a part of the student's program.
5. The course must have been taken during the six-year period prior to the application for transfer of credit.
6. The course must have been taken at an accredited institution of higher education.
7. The course must not have been counted for credit toward another degree.

In applying for transfer of credit, a student must obtain an official transcript of the grades to be transferred and complete a transfer of credit form. The transfer of credit form and the official transcript should be submitted to the student's graduate program director for approval. The graduate program director then submits both to the dean for review and final authorization. When the transfer is approved, the registrar's office records the transfer of credits on the student's transcript.

For doctoral programs, the graduate director may petition the dean of the Graduate School-Camden to waive the number of transfer credits allowed. In addition, coursework completed for a master's degree may be applied toward the doctoral degree.

Minimum and Maximum
Programs

Full- and Part-Time
Students

Teaching Assistants and
Graduate Assistants

Readmission

Grades and Records

Class Schedules and Hours

Policy on Academic Integrity
Summary

University Code of Student
Conduct Summary

University Safety and
Security

Sexual Assault Services and
Crime Victim Assistance

Administrative Procedures
for Responding to
Disruptions

Policy Prohibiting
Harassment

Policy Against Verbal
Assault, Defamation, and
Harassment

Nondiscrimination Policy

Drug-Free Schools and
Campuses Act

Equity in Athletics Disclosure
Act Reports

Graduation Rates

Teacher Preparation
Program Pass Rates

Student Records and Privacy
Rights

Student Residency for
Tuition Purposes

Research Policy and
Research Centers

Patent Policy

Degree Requirements

Programs, Faculty, and
Courses

School of Business—Camden

School of Social Work

Graduate School-Newark (on
the Camden Campus)

Divisions of the University

For additional information, contact RU-info at 732/932-info (4636) or colonelhenry.rutgers.edu.
Comments and corrections to: [Campus Information Services](#).

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