



## RUTGERS POLICY

**Section:** 50.1.5

**Section Title:** Administrative Governance

**Policy Name:** Campus Officers

**Formerly Book:** 1.2.2

**Approval Authority:** Board of Governors

**Responsible Executive:** Secretary of the Boards

**Responsible Office:** Secretary of the Boards

**Originally Issued:** 1959

**Revisions:** 2/13/04

**Policy:**

### CAMPUS OFFICERS

The principal officers of the university for the Camden and Newark campuses shall be, respectively, the Provost-Camden and the Provost-Newark.

- A. The Provost-Camden shall be the principal university officer for the Camden campus in respect of academic affairs, student life, business management, campus security, and physical plant operations. The Provost shall provide overall policy direction for the Deans of the several schools, colleges, and faculties and for the directors of the aforementioned administrative departments on the Camden campus; shall administer personnel policies and procedures concerning both faculty and staff of those units and shall have responsibility for the proper maintenance of their personnel records; shall direct, with the advice of Deans and directors, the planning and budgeting process for the campus as a whole; shall allocate resources among the several academic units and administrative departments; and shall provide general supervision of all academic and administrative affairs of and between the several units and departments, to ensure that their affairs are being carried out effectively and in accordance with the policies of the University. The Provost shall be accountable to the President of the University.
- B. The Provost-Newark shall be the principal university officer for the Newark campus in respect of academic affairs, student life and student services, human resources, business management, campus security, facilities/capital planning and physical plant operations. The Provost shall provide overall policy direction for the Deans of the several schools, colleges, and faculties, for the directors of independently organized research units, and for the directors of the aforementioned administrative departments on the Newark campus; shall administer personnel policies and procedures concerning both faculty and staff of

those units and shall have responsibility for the proper maintenance of their personnel records; shall direct, with the advice of Deans and directors, the planning and budgeting process for the campus as a whole; shall allocate resources among the several academic units and administrative departments; and shall provide general supervision of all academic and administrative affairs of and between the several units and departments, to ensure that their affairs are being carried out effectively and in accordance with the policies of the University. The Provost shall be accountable to the President of the University.